



BISA Home-School Communication - Progression

Clear communication between home and school is central to your child's life at BISA. Research confirms what we already know - students experience a more positive attitude towards learning, enhanced relationships, empowerment, and increased confidence when information is shared between home and school. BISA operates an open-door policy across all sections of the school, with age-appropriate channels, which encourage increasing independence, in place for the different Key Stages.

Please note: All general enquiries are handled by the school office. All staff members and students from Key Stage 2 upwards have a school email address. Due to teaching commitments, teacher meetings are by appointment only.

Communication through the Key Stages					
EYFS	Key Stage 1	Key Stage 2	Key Stage 3	Key Stage 4	Key Stage 5
<p>Communication and home-school partnerships are an essential element of the Early Years Foundation Stage and staff communicate on a daily basis with parents and carers to provide the best possible environment to support the development of the children at this stage.</p>	<p>As children reach Key Stage 1, BISA encourages developmentally appropriate independence and choice in how the children share information about school with their parents. Regular communication is provided by the class teachers in order to prompt and support parents in knowing and understanding what their child is learning and how they are progressing in school.</p>	<p>Children in Key Stage 2 are developmentally able to share more information about what is happening in school and to take more ownership over their own learning. Communication continues to be regularly shared by the class teacher with avenues open for parents to contact and discuss at any time regarding their child's learning and development.</p>	<p>Students in Key Stage 3 are able to share information about what is happening in school and take ownership of their own learning. Communication is provided by the tutor on pastoral issues and through the subject teachers for academic progression.</p>	<p>At Key Stage 4, students work independently and are able to share information about what is happening in school and take ownership of their own learning. Where need be, learning support is provided from the SEN department. Communication is provided on a regular basis by the tutor during registrations, the subject teachers and academic progress tracking by the KS leader and learning leads.</p>	<p>At Key Stage 5, we are preparing students for life beyond Braeburn and helping them to become independent young adults. Students will take a lot of responsibility for and ownership of their own learning, in preparation for university. We recognise students will need different levels of support with this and communication with home will still be provided by the tutor on pastoral issues, subject teachers on academic progression and the Head of Sixth Form where necessary.</p>
<p>Parents of EYFS students can expect:</p>	<p>Parents of KS1 students can expect:</p>	<p>Parents of KS2 students can expect:</p>	<p>Parents of KS3 students can expect:</p>	<p>Parents of KS4 students can expect:</p>	<p>Parents of KS5 students can expect:</p>
<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Parent-partnership boards outside every classroom 	<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Weekly email communication from the class 	<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Planner for notes from home or school 	<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Planner for notes from home or school 	<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Planner for notes from home or school 	<p>Daily/Weekly</p> <ul style="list-style-type: none"> ● Planner for notes from home or school

<ul style="list-style-type: none"> updating on what is happening EYFS Planner for notes from home or school Daily communication opportunities with the teacher at drop-off and pick-up times. Weekly email newsletter (whole school information) 	<ul style="list-style-type: none"> teacher on what is happening that week Planner for notes from home or school Daily communication opportunities with the teacher at drop-off and pick-up times. Weekly email newsletter (whole school information) 	<ul style="list-style-type: none"> Daily communication opportunities with the teacher at drop-off and pick-up times. Weekly email newsletter (whole school information) 	<ul style="list-style-type: none"> Weekly email newsletter (whole school information) 	<ul style="list-style-type: none"> Weekly email newsletter (whole school information) 	<ul style="list-style-type: none"> Emails and/or phone calls from staff where needed Weekly email newsletter (whole school information)
<p>Half-termly/Termly</p> <ul style="list-style-type: none"> Stay and Play events half-termly Two-Year Old progress check in Creche Learning and Development Reports Termly Parent meetings in Term 1 and Term 3 	<p>Half-termly/Termly</p> <ul style="list-style-type: none"> 'This Term' Poster with key information for the term Curriculum objectives document each half term Reports termly Parent meetings in Term 1 and Term 3 	<p>Half-termly/Termly</p> <ul style="list-style-type: none"> 'This Term' Poster with key information for the term Curriculum objectives document each half term Reports termly Parent meetings in term 1 and term 3 	<p>Half-termly/Termly</p> <ul style="list-style-type: none"> Subject descriptions termly Full or progress reports termly Parents meeting 	<p>Half-termly/Termly</p> <ul style="list-style-type: none"> Subject descriptions termly Teacher/Student consultation meetings Full or progress reports termly Parents meeting 	<p>Half-termly/Termly</p> <ul style="list-style-type: none"> Parent/teacher consultation meetings in term 1 and term 3 Progress or full reports sent home termly
<p>Annually</p> <ul style="list-style-type: none"> Transition support to KS1 	<p>Annually</p> <ul style="list-style-type: none"> Transition support to KS2 	<p>Annually</p> <ul style="list-style-type: none"> Transition support to KS3/Secondary 	<p>Annually</p> <ul style="list-style-type: none"> Transition support for year 7 Transition support for year 9 	<p>Annually</p> <ul style="list-style-type: none"> Transition support and guidance into KS4 and prep for KS5 	<p>Annually</p> <ul style="list-style-type: none"> Sixth form entrance interview in August at the beginning of year 12 Parent meeting in

					term 3 of year 12 regarding university applications <ul style="list-style-type: none"> • Mock exam results meeting in term 2 of year 13 • Transition support during first half term in Year 12
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Key School Community Events			
NB Class teachers may arrange other small events over and above these*			
Key Stage	Term 1	Term 2	Term 3
EYFS	Welcome Picnic Stay and Play Bonfire Night Christmas Celebration	Stay and Play EYFS Pool party World Book Day School Spirit Week	Stay and Play EYFS/KS1 Production Transition Morning Celebration Evening
Key Stage 1	Welcome Picnic Class Assembly Bonfire Night Christmas Celebration	Class Assembly World Book Day School Spirit Week	Class Assembly EYFS/KS1 Production Transition Morning Celebration Evening
Key Stage 2	Class Assembly KS2 Production Bonfire Night	Class Assembly World Book Day Music Keys Recital Y7 Taster Day School Spirit Week	Class Assembly Dragon Awards Evening Y6 Graduation Transition Morning Celebration Evening
Key Stage 3	Year 7 parents Coffee Morning Bonfire Night Community Christmas Party	Music Keys Recital Open Evening School Spirit Week	KS3 Production Year 9 Graduations Dragon Awards Evening Celebration Evening

Key Stage 4	Class/ KS assemblies Bonfire Night Community Christmas Party	Production/Work Experience Class/ KS assemblies School Spirit Week	Graduations Celebration Evening Class/ KS assemblies
Key Stage 5	Arts Evening Bonfire Night Year 12 team building class trip Year 13 class trip Prefect elections Community Christmas Party	Secondary Production Year 12 Work Experience Arts Evening School Spirit Week	Arts Evening Year 13 Graduation Celebration Evening