

3rd April 2020

Dear Parents & Guardians,

At the end of term and a short period of remote teaching and learning, we would like to thank you for your support and understanding so far. It is my hope that this letter will answer many of the questions you probably have about Braeburn's plans for next term.

We are anticipating that next term will start on Monday 20th of April as planned. If it is either not allowed (or not safe) for children to be in school, we will consider the following options:

1. Delay the start of term date (and therefore half term and/or the end-of-term date).
2. Continue with Remote Teaching and Learning.

If we must consider either of the options above, we will communicate this immediately a decision is made.

We will soon be issuing fee notes for next term as usual but recognise that this is a challenging and uncertain time for us all. We have therefore looked at ways that we are able to support our community.

If the schools will be closed next term and remote teaching takes place, there are some operational savings that we can make, and, in the circumstances, we would like to pass these on. We also acknowledge that children require additional support from their parents when learning from home, more so the younger the child. We have therefore made the following provision regarding the fee notes that will be sent:

- On payment terms:
 - Only 50% of fees are due by the 28th of April.
 - The balance will be due by 28th May.
 - If fees are paid *in full* by 28th April, the Early Payment discount will be applied.
- *If* we are continuing with **remote teaching and learning**:
 - Early Years, Year 1 and Year 2 will receive a 40% reduction on tuition fees.
 - Year 3 and 4 will receive a 30% reduction on tuition fees.
 - Year 5 and 6 will receive a 20% reduction on tuition fees.
 - Year 7, 8, 9 and 10 will receive 10% reduction on tuition fees.

Reduced fees will be applied pro-rata for term 3 for any period of remote teaching and learning and *will be reflected as a credit in future fee notes* or, for those parents who have taken advantage of the extended payment terms outlined above, when paying the balance of the term's fees. The reductions

will be applied for those paying current published fees. School transport and boarding charges will be credited if they are not used due to the school site being closed. For those families who use school transport and/or boarding, you will be credited for these services for the last one and a half weeks of term 2.

I hope this letter answers some of your questions but feel free to get in touch with your headteacher if there is anything you would like to discuss.

Thank you once again for the help and support you are giving to both Braeburn and our children's education. We look forward to resuming school soon.

Kind Regards

A handwritten signature in black ink, appearing to read 'Anne H'.

Anne Bishop

For Braeburn Schools Tanzania Limited